



## Director's Meeting Minutes

Date:	April 14, 2020
Location:	Zoom Online Meeting

### Attendees:

<u>Directors:</u>					
Zeinab El Kady	Y	Maigul Wickham	Y	Lynn Jobe	Y
Ajay Khanolkar	N	Rose-Lyne McCall	Y	Lydia Scratch	Y
John Raich	Y	Norm Rousseau	Y	Yogesh Dua	Y
<u>Guests:</u>					
Lorraine Raich	Y				

\* Prior to the meeting a report was received from Laura Alwast, a 3<sup>rd</sup> year Child Studies practicum student from Mount Royal University. Christina Pickles, our Play Specialist was the supervisor for Laura's project and also attended.

Laura observed and assisted at several SECA Plays events over the three months she was with us and also completed face to face and telephone interviews with parents to understand the needs of parents and how SECA Plays can better meet the needs of parents. A written copy of Laura's report as well as the slides will be provided for our records.

1. A quorum of directors (5 or more) being present, the meeting was called to order at 7:00 P.M.
2. Acceptance of March minutes

Motion:	Accept minutes with one change
Moved by:	Lynn Jobe
Seconded by:	John Raich
	Carried

3. Review and acceptance of Agenda

Motion:	Accept Agenda as presented
Moved by:	Rose-Lyne McCall
Seconded by:	Zeinab ElKady
	Carried

4. Director Reports

- Treasurer

Motion:	Approve Treasurer's Report
Moved by:	Maigul Wickham

Seconded by:	Norm Rousseau
	Carried

- Retention of Gaming Funds
  - Report to AGLC due April 26. Need approval to retain \$76k of gaming funds that will not be going to a playground as communicated last year.
- Revised budget due to COVID
  - Lower estimate of memberships
  - All CCU events across the city cancelled for 2020
  - Cancel Stampede Breakfast, children’s programs and Community Campfires for now.
- Revised Casino funds
  - Estimate \$15k to spend this year from casino funds
- **Development**

Working with city planning,

1. Cardel is building 7 townhouses near the walkway that goes up the hills from Shawnee Park up to Shawnee Road.
2. Graywood Land Use Amendment – City Planning has informed Norm that Graywood has pulled the C-N2 request which would have allowed a gas station or a drive thru restaurant. They are going with C-N1 which is a commercial designation but with more limited options.
3. Restricted parking on 6<sup>th</sup> street and on Shawnee Blvd has been approved by the City. Thanks to Norm, board members and residents that sent letters and called 311. Temporary parking signs are on 6<sup>th</sup> street until the ground thaws and permanent signs can be intalled.

Secondary suite application review.

- **Membership Campaign**

Options

1. Campaign on website/facebook/newsletter
2. Send emails to people in database via Mailchimp.
3. Defer canvassing to once COVID-19 is finished.

Proceed with option 1 and 2.

May 1 – email to go out

Update on webpages are needed.

Yogesh presented a Community Partnership program idea to incentivize residents to purchase memberships. Local businesses offer discounts to our members. Lynn and Yogesh to create a one pager for businesses describing program. Request for each board member to refer one or two businesses to Yogesh for this program. RainTech Irrigation and RainTech Home Services have already signed up. Need to create a Community Parnter webpage.

Community Partners - Directors to reach out to businesses.

Motion:	Proceed with electronic membership drive
Moved by:	Yogesh Dua
Seconded by:	Zeinab ElKady

#### 5. Events and Programs

Role in reconnecting the community – potential fall event.

Stampede Breakfast – all vendors cancelled without penalty. Thanks to Lorraine.

Motion:	Plan to hold 3 community campfires in fall (Sept/Oct) if COVID restrictions eased
Moved by:	Lynn Jobe
Seconded by:	Lydia Scratch

Family Fun Day on September 12 - If the 3 community event goes ahead, SECA will contribute the adventure playground using casino funds.

Supporting residents through the pandemic. Lynn and a volunteer are looking at established programs that can be adapted or used for SECA via Facebook and our e-newsletter.

Lydia will explore the NextDoor app as an option for us.

Lydia, Lynn and Lorraine will look at webpages for membership to update.

#### 6. Old Business

- Code of Conduct
  - Inputs required. Defer to the fall.
- Sharing the load
  - Need someone to do Facebook content. Lydia may know someone.
  - Lynn will again ask for volunteers for specific jobs in our next e-newsletter and via Facebook.
  - Rose will maintain and Google Sheet (excel) to track 1/motions and 2/ action items. Updated by Rose during or shortly after each monthly meeting, these can be accessed, and progress notes added by all board members prior to the next meeting.
- Community Association Contact Information form -
  - Lynn to provide information to Norm.

#### 7. New Business

#### 8. Adjournment

Meeting adjourned at 8:42 PM.

Minutes prepared by: Rose-Lyne McCall

Next Directors' Meeting: **Tuesday, May 12, 2020 at 7:00** pm via Zoom online meeting platform.